



COMPLIANCE SERVICES DIVISION

WASTE HAULER OPERATIONS INSTRUCTION SHEET

The Metropolitan Sewer District (MSD) of Greater Cincinnati Rules and Regulations requires that a person or company engaged in the business of servicing septic tanks, grease traps/interceptors, cesspools or privy vaults must permit each vehicle. This application form allows the Permittee to discharge approved compatible liquid wastes into the designated MSD disposal facility. Failure to comply with the registration process may be a violation of Article XIV of the MSD Rules and Regulations and may subject the violator to enforcement action. Below you will find instructions for completing the registration form.

1. Please print or type the Sewer Use Customer Registration for Waste Haulers form and complete a Waste Hauler Bond Application form for each truck or trailer.
2. You are required to provide each truck or trailer certified volume in the Sewer Use Customer Registration for Haulers form and each Waste Hauler Bond Application form.
3. If your company is already permitted by MSD and you are submitting updated information, complete the Sewer Use Customer Registration for Waste Haulers form and all applicable forms.
4. Answer all questions carefully. If there is doubt about the appropriate response to a question, write "unsure" or "information not available." In some cases, the questions may be answered by a simple check mark. The forms mentioned above, and other applicable forms may be found at www.msdbg.org, "**Customer Care**" on the "**Waste Haulers**" or "**Industrial User Resources**" page. Click or scan the QR code at the top of this page for the **Waste Haulers** page which contain specific information for Waste Haulers.
5. The Waste Management section of the Sewer Use Customer Registration for Waste Haulers form inquire about the types of wastes that will be discharged to the designated MSD disposal facility. Please check all that apply.
6. Please notarize the agreement and provide all required certifications with the submittal of the application.
7. Please refer to the Frequently Asked Questions (FAQ) at www.msdbg.org, "**Customer Care**" on the "**Industrial User Resources**" page for additional information.
8. Return the completed form to MSD. If you have questions concerning this application, please contact the Compliance Services Division at (513) 557-7000.

The completed application should be sent to: Compliance Services Division
Metropolitan Sewer District of Greater Cincinnati
1600 Gest Street
Cincinnati, Ohio 45204



DEFINITIONS

"Authorized" or "Duly Authorized Representative" of the User.

(1) If the User is a corporation:

- a. The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
- b. The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established. or actions taken to gather complete and accurate information for individual wastewater or general discharge permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(2) If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.

(3) If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

(4) The individuals described in paragraphs 1 through 3, above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the District.

Commercial User - shall mean any and all users of the wastewater treatment system not otherwise classified.

Industrial User - shall be any user which discharges industrial waste.

Residential User - shall mean any single or two-family housing unit.

Sewer - shall mean any pipe or conduit for conveying wastewater or drainage water.

User - shall mean any person that discharges, causes, or permits the discharge of wastewater into a public sewer.

Wastewater - shall mean a combination of the liquid and water-carried wastes from premises together with any groundwater, surface water, or storm water that may be present.