

For MSD internal use -IUN:

Permits-WDPA

Date: _____

Return completed form to:
 Compliance Services Division
 Metropolitan Sewer District of Greater Cincinnati
 1600 Gest Street
 Cincinnati, OH 45204

(document tracking
time stamp)



Sewer Use Customer Registration for Waste Haulers

Users of the sewer system are required to complete this form in its entirety and mail it to the above address. If you have any questions about completing this form, please contact Compliance Services Division at 513-557-7000. Please type this form or print legibly in blue or black ink. MSD Rules and Regulations require this form to be signed by the Duly Authorized Representative. Blank forms are available at www.msdbg.org, [Customer Care](#), [Waste Haulers](#).

Section A—General Business Information

1. Business Name (as registered with the Secretary of the State of Ohio at businesssearch.ohiosos.gov):

2. Facility Name (what you call your facility or do business as):

3. Facility Address (physical location):

Street Address	City	State	Zip
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4. Business Telephone	FAX	E-mail Address	Website
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5. Business Mailing Address (USPS):	Street Address	City	State	Zip
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6. Name and Title of Duly Authorized Representative:	E-mail Address	Telephone
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7. Name and Title of Contact Person (responsible for day-to-day operations of this facility):

8. Contact Person Address (USPS):	Street Address	City	State	Zip
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9. Name of Person MSD Should Contact Regarding This Form:	E-mail Address	Telephone
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"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations." (This form must be signed by the authorized representative listed above.)

Signature of Duly Authorized Representative

Printed Name

Date

Section B—Business Description for Hauled Wastewater Operations

1. Pumping vehicle information: (Separately list each truck owned and operated by your company or any companies you are affiliated with, that are used to pump any type of liquid waste. Use additional sheets if necessary.)

<u>Truck Make</u>	<u>Year</u>	<u>Current License Plate Number</u>	<u>License Plate State</u>	<u>Water Tank Certified Volume</u>	<u>Waste Tank Certified Volume</u>	<u>Certified Capacity Gallons</u>	<u>Trailer or Truck ?</u>

2. Major equipment used at this facility (check all that apply or submit a copy of your company's equipment schedule):

- Belt Press
- Holding Tank(s)
- Pipeline Jetting Equipment
- Excavation Equipment
- Other Solids Removal Equipment
- Vehicle Maintenance
- Grit Separation (describe below)
- Other Solids Removal Equipment (describe below)
- Other _____

3. Operation information:

- a) Business begin date (month/year): _____
- b) Size of business operation (square feet): _____
- c) Number of service bays: _____
- d) Average number of employees per shift: 1st _____, 2nd _____, 3rd _____
Shift start times: 1st _____, 2nd _____, 3rd _____
- e) Expected daily average number of loads hauled per day: _____
- g) Days of operation (check all that apply)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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- h) Opening: _____ am/pm Closing: _____ am/pm

4. All permitted waste haulers must maintain records of each liquid waste pumped (date, time, location, customer name, address, and telephone number, type of load and discharge destination) and retain required records for at least three years.

Briefly explain and/or attach a copy of an example of such record and the location where records are stored:

5. List all environmental permits

6. List any environmental violations

Section C—Waste Management for Hauled Wastewater Operations

Waste Treatment and Disposal

1. Check all types of wastes discharged into the designated MSD disposal facility. You must differentiate between wastes generated from three geographical areas: 1) Hamilton County; 2) OKI Area: Butler, Warren, Clermont, Boone, Kenton, Campbell and Dearborn Counties; 3) Outside the OKI eight- county service area.

Sanitary Wastes Hamilton OKI Counties Other

(Water-carried wastes contributed from premises by reason of human occupancy)

- Portable Toilets.....
- Residential
- Commercial (retail, office, etc.)
- Public (school, office, etc.)

Commercial Wastes Hamilton OKI Counties Other

(Water-carried wastes contributed from non-industrial business operations)

- Restaurant grease
- Car wash (vehicle exterior only)
- Water or Wastewater Treatment Sludge.....
- Wastewater Pump Stations

2. List major equipment for liquid waste handling or pretreatment:

3. Is grit/solids separation conducted at your facility? Yes _____ No _____

- a) If so, explain how solids are disposed: _____
- b) Disposal service contractor (business name and address): _____

Section D—Certifications for Hauled Wastewater Operations

- 1. List of Items to provide:
 - a) Proof of Vehicle Insurance
 - b) Workers Compensation Certificate

2. Agreement:

Applicant agrees to comply with the terms and conditions of the hauled waste discharge permit issued to the successful applicant by the MSD. By general permit, MSD Rules and Regulations authorize the discharge of sanitary wastes originating in the District Service Area (DSA). All other wastes, including sanitary wastes originating outside the DSA, require a Special Hauled Waste Permit. The terms and conditions of the Special Hauled Waste Permit may require generators to obtain a Hauled Waste Generator Permit. MSD will authorize the successful applicant to make deposits in a trust account. By debits to the trust account using the MSD provided access card, the permitted waste hauler certifies that both the source and the content of the wastewater discharged by use of the access card are authorized by the MSD Rules and Regulations or by Special Hauled Waste Permit and are compatible with MSD's wastewater treatment operations. The wastewater may not contain prohibited substances, materials, waters, or wastes such as solid waste and must not contain RCRA Hazardous Waste. All hauled waste vehicle logs must legibly identify the physical location or address of the source of the contents. Failure to furnish the required information or furnishing incomplete or inaccurate information on the required vehicle log for the discharge of liquid wastes to the MSD system may result in cancellation of the permit hereby applied for and/or enforcement action as permitted under Article XXII of the MSD Rules and Regulations.

3. Signatory acknowledgement of agreement:

State of (_____) County of _____

The applicant (applicants) representing himself/herself (themselves)

_____ (Printed name and title of Duly Authorized Representative)

being duly sworn, depose(s) and say(s) that the foregoing statements subscribed by him (them) are true to the best of his/her (their) knowledge and belief.

_____ Signature of Duly Authorized Representative

Subscribed and sworn to before me this ____ day of _____, 20__

Notary Public: _____

My Commission expires: _____

Section E—Hauled Wastewater Permit Application Instructions

Regulations of the Metropolitan Sewer District provide that a person or company engaged in the business of pumping septic tanks, grease traps/interceptors, cesspools or privy vaults must remit a permit fee for each vehicle. The fee for each such permit is \$17€00 annually. The term of the permit shall extend from January 1 through December 31 of each calendar year. The permit fee shall not be prorated. When this application is mailed, the proper fee must be enclosed with a check made payable to the City of Cincinnati. Applicant must also submit a bond payable to the “Board of County Commissioners of Hamilton County, Ohio” in an amount, depending on the hauling capacity of the tank vehicle or fleet, as follows: “...an aggregate amount based upon the fleet capacity, of \$10,000 per 1000 gallons or any part thereof. The full face of the fleet operator’s bond shall apply to each incident.” See Article XIV (Section 1408) for additional regulations. As per Section 1402 and Section 1405, additional authorizations are required to discharge wastes originating outside the District Service Area and/or Industrial Wastes. The additional authorizations are contained in a District issued Special Hauled Waste Permit based on information contained in section C.1. of this application. The Special Hauled Waste Permit is issued to the company and may span multiple years but is dependent upon maintenance of the annual vehicle permits described above. Beginning January 1, 2018 the Metropolitan Sewer District will invoice annual permit fees for Special Hauled Waste Permits issued by MSD for haulers approved to discharge Commercial or Industrial Waste.