



Compliance Services Division

Standard Operating Procedures Requirements for Restaurants

OBJECT: This lists the requirements for restaurants referred to Compliance Services Division (CSD) through the MSD Development Services, MSD Wastewater Collection division, local plumbing authority or by the various health districts.

BACKGROUND: Sewer grease or Fats, Oils, and Grease (FOG) blockages are usually traced to restaurants with inadequate or poorly maintained grease control or located at the head end of small sewers. Additionally, there is little opportunity to inspect or sample the wastewater leaving many restaurants. Therefore, MSD applies the following requirements when reviewing restaurant building permits.

Requirements: The Owner, Operator or Duly Authorized Representative will submit a completed Sewer Use Customer Application and a Food Service Operation form, during the building permit application process, to MSD Development Services. Copies of application forms are available at msdgc.org > Customer Care > Food Service Customers (Required by MSD R&R, Section 1504).

MSD Development Services will review the submitted Sewer Use Customer Application and Food Service Form and identify restaurants that may have the ability to generate FOG loading in the MSD sewer. The restaurants will be required to provide a grease trap/interceptor larger than Ohio Plumbing Code/ Ohio Administrative Code (OAC) requirements. Grease Trap/Interceptors with a minimum size of 1,000 gallons may be required. The MSD Grease Interceptor Sizing chart will be used to determine the size of the grease trap/interceptor to be installed. The entire kitchen, including dishwasher, will drain to the grease trap/interceptor. The grease trap/interceptor installation must be reviewed by MSD Development Services.

A variance may be granted when available space limitations prevent the installation of a 1,000 gallon interceptor. Note: It is the responsibility of the customer to propose an alternative for MSD review. (Required by MSD R&R Section 1502.1.B.6, 1503.1, 1503.2C, 1503.2E)

CSD will also review the Sewer Use Customer Application, Food Service Form and any applicable document to register the facility in MSD database. This also applies to existing restaurants that do not require a building permit but must register with MSD. Upon completion of the review, MSD will issue a letter to the customer.

Standard Operating Procedures Requirements for Restaurants

Related documents: MSD R&R Section 1502.1.B.6, 1503.1, 1503.2C, 1503.2E, 1504, OAC 41014:3 & 4101:3-7

MSD Related Definitions:

"Authorized" or "Duly Authorized Representative" of the User.

(1) If the User is a corporation:

- a. The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
- b. The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater or general discharge permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(2) If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.

(3) If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

(4) The individuals described in paragraphs 1 through 3, above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the District.